
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 MARCH 2024
REPORTS OF COMMITTEES**

1. REPORT OF THE NARROMINE AUSTRALIA DAY COMMITTEE

The minutes of the Narromine Australia Day Committee Meeting held on 21 February 2024 at the Narromine Shire Council Chambers are attached (**See Attachment No. 1**).

RECOMMENDATION

That the recommendations from the minutes of the Narromine Australia Day Committee Meeting held on 21 February 2024 be adopted.

2. REPORT OF THE NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

The report to and minutes of the Narromine Showground and Racecourse Advisory Committee Meeting held on 22 February 2024 at the Narromine Shire Council Chambers are attached (**See Attachment No. 2**).

RECOMMENDATION

That the report of the Narromine Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 22 February 2024 be adopted.

3. REPORT OF THE LOCAL TRAFFIC COMMITTEE

The report to and minutes of the Local Traffic Committee Meeting held on 5 February 2024 at the Narromine Shire Council Chambers are attached (**See Attachment No. 3**).

RECOMMENDATION

That the report of the Local Traffic Committee and the recommendations from the minutes of the Meeting held on 5 February 2024 be adopted.

4. REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

The minutes of the Local Emergency Management Committee Meeting held on 8 February 2024 at the Narromine Shire Emergency Services Complex are attached (**See Attachment No. 4**).

RECOMMENDATION

That the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 8 February 2024 be adopted.

**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 13 MARCH 2024
REPORTS OF COMMITTEES**

5. REPORT OF THE NARROMINE AERODROME COMMITTEE

The minutes of the Narromine Aerodrome Committee Meeting held on 27 February 2024 at the Narromine Aerodrome are attached (**See Attachment No. 5**).

RECOMMENDATION

That the recommendations from the minutes of the Narromine Aerodrome Committee Meeting held on 27 February 2024 be adopted.

6. REPORT OF THE TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

The report to and minutes of the Trangie Showground and Racecourse Advisory Committee Meeting held on 29 February 2024 at the Trangie Showground are attached (**See Attachment No. 6**).

RECOMMENDATION

That the report of the Trangie Showground and Racecourse Advisory Committee and the recommendations from the minutes of the Meeting held on 29 February 2024 be adopted.

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
NARROMINE SHIRE COUNCIL CHAMBERS ON WEDNESDAY 21 FEBRUARY 2024**

PRESENT: Cr Les Lambert (Chair), Ros Reid, Bob Davis, Viv Halbisch and Alison Attwater (Minute Secretary).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 4.00 pm.

2. APOLOGIES

RECOMMENDED Ros Reid/Viv Halbisch that the apologies of David Taylor, Vikki Drew and Cr Casey Forrester be accepted.

3. DECLARATION/CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDED Ros Reid/Viv Halbisch that the minutes of the previous meeting of the Narromine Australia Day Committee held on 17 January 2024 be adopted as a full and accurate record of proceedings of that meeting.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. GENERAL BUSINESS

- It was noted that the 100 Club was difficult to sell in 2024. It was questioned if a raffle was required and that this would be decided at the November 2024 meeting.
- David Taylor from the Generosity Church emailed the following feedback. Jam and honey were not used and are not required in the future and a limited number of juice poppers would be a good inclusion. David also advised that the Generosity Church potentially would not be available in 2025, as this is a Sunday, but is happy to loan their bain-marie for the day.
- It was discussed that the lamingtons were a great inclusion but needed to be smaller in 2025.
- It was discussed that the watermelon eating competition was popular again in 2024 and is the only game/competition that needs to be kept as part of the celebrations.
- A special mention needs to be made to Ruth Carney for her "Welcome to Country".
- The proceeds from the 100 Club were donated to the Narromine Cancer Support Group.
- It was suggested that a medal be given to the Citizen of the Year in memory of Jeanette Nash and Gwen Crook. It was decided that further discussion was required on this matter in November 2024.

**MINUTES OF THE NARROMINE AUSTRALIA DAY COMMITTEE MEETING HELD IN
NARROMINE SHIRE COUNCIL CHAMBERS ON WEDNESDAY 21 FEBRUARY 2024**

7. NEXT MEETING

The next meeting of the Narromine Australia Day Committee will be held on Wednesday, 27 November 2024, in Council's Chambers commencing at 4.00 pm. There being no further business, the meeting closed at 4.55 pm.

The Minutes (pages 1-2) were confirmed at a meeting held on the day of _____ 2024 and are a full and accurate record of the meeting held on 21 February 2024.

CHAIR

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 22 FEBRUARY 2024**

PRESENT: Cr Dianne Beaumont (Chair), Cr Lachlan Roberts, Sally Packham (Narromine Pony Club), Phil Johnston (Director Community and Economic Development), Robert Handsaker (Narromine Turf Club), Bill Gibbs (Narromine Show Society), Nick Powell (Narromine Show Society), Anthony Everett (Manager Waste and Community Facilities), and Alison Attwater (Minute Secretary).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 3.05 pm.

2. APOLOGIES

RECOMMENDED: Bill Gibbs/Sally Packham that the apologies of Clare Gill (Narromine Pony Club), Tristan Penson (Narromine Turf Club), and John Redden (Narromine Turf Club) be accepted.

3. DECLARATION/CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDED Sally Packham/Robert Handsaker that the minutes of the previous meeting held on 19 October 2023 be accepted as a true and accurate record of the meeting.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE

1) Follow-up Items

Narromine Show Society presented a quote for the new PA system. The scope of work was then reviewed, and it was decided that the Turf Club should be included in a new scope. Further to this, it was decided that NSRAC funds would be used to the value of \$25,000.00, and the remaining cost would be divided between the Turf Club and the Show Society for this project.

RECOMMENDED: Bill Gibbs/ Robert Handsaker that \$25,000.00 of NSRAC funds be put towards the cost of a new PA System.

Action: Narromine Turf Club to liaise with the Narromine Show Society to create a new scope for PA system and obtain a revised quote.

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 22 FEBRUARY 2024**

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE
Cont'd.**

2) Work Health and Safety

Nil

3) Bookings

It was advised that when a private event is held at the showground, the area is not treated with respect. Council advised that the cost and conditions of hire would be reviewed.

Action: Council to review the cost and conditions of hire of the Narromine Showground dining and bar area.

RECOMMENDED: Cr Beaumont /Robert Handsaker that the information be noted.

4) Financial Report

The income entry from Hartin Schute Bell was queried. Council advised that this was rent from the onsite cottage.

RECOMMENDED: Bill Gibbs /Nick Powell that the Financial Report as presented is accepted.

5) Director's Report

RECOMMENDED: Cr Beaumont/Sally Packham that the Director's Report as presented be accepted.

7) GENERAL BUSINESS

The monthly mowing of the show pavilion and sheep yead area was raised. The users advised that they thought this area was the Council's responsibility. Council advised that was correct and has now been scheduled monthly.

It was requested that the installation of security cameras be considered at the showground. Discussion took place, and it was questioned which user group would be responsible for monitoring the cameras. It was then decided that a scope be done for the security cameras and brought to the next NSRAC meeting, and further discussion would be held.

Action: Council to provide a scope of works for showground security cameras.

**MINUTES OF THE NARROMINE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE
MEETING HELD IN COUNCIL'S CHAMBERS ON THURSDAY 22 FEBRUARY 2024**

**REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE
Cont'd.**

Council advised that the hot water systems in the Jockey's rooms are scheduled for replacement.

It was advised that cedar sucklings must be removed before the annual Narromine Show. Council advised that this has been scheduled.

Narromine Turf Club requested that the bar area be painted. Council advised that quotes will be obtained.

Action: Council to obtain quotes for painting the bar area.

8) NEXT MEETING

The next meeting of the Narromine Showground and Racecourse Advisory Committee will be held on 20 June 2024, commencing at 3:00 p.m. at the Council Chambers.

There being no further business, the meeting closed at 3.45 p.m.

The minutes (pages 1-3) were confirmed on _____ 2024 and are a true and accurate record of proceedings of the meeting held on 22 February 2024.

CHAIR

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 22 FEBRUARY 2024

1. FOLLOW-UP UP ITEMS

PA System Quotes		<p>ACTION: Narromine Show Society to investigate options for a new PA system and obtain quotes.</p> <p>OUTCOME: Quote received</p>
Defibrillator		<p>ACTION: An additional defibrillator was requested for Showground.</p> <p>Outcome: Narromine Turf Club has applied for a defibrillator through the NSW Office of Sport</p>
Turf Club Bar Plans		<p>ACTION: Turf Club to discuss bar plan options at their committee meeting and report to NSRAC</p> <p>Outcome: To be reported</p>

RECOMMENDATION

That the information is noted.

2. WORK HEALTH AND SAFETY ISSUES

Have any other Work Health and Safety Issues arisen for further consideration?

Nil

RECOMMENDATION

That the information be noted.

3. BOOKINGS

Since the last meeting in October 2023, there have been three (3) functions at the Narromine showground. There are two (2) forward bookings for the next four months up to June 2024.

REPORT TO NARROMINE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD AT COUNCIL'S CHAMBERS THURSDAY 22 FEBRUARY 2024

Name		Event Date
Narromine Turf Club		21 October 2023
Narromine Turf Club		5 December 2023
Private Function		31 December 2023
Private Function		24 February 2024
Narromine Turf Club		28 April 2024

RECOMMENDATION

That the information be noted.

4. FINANCIAL REPORT

The Narromine Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

RECOMMENDATION

That the Financial Report as presented be adopted.

5. Directors Report

Happy New Year, I hope the festive season was kind to you all. As we approach the busier months at the showground, I hope all committees are at full strength and ready to take on their annual events. The Turf Club have applied to the NSW Dept of Sport for a new defibrillator for the area we hope your application is successful.

RECOMMENDATION

That the information be noted.

6. Next Meeting

The next Narromine Showground and Advisory Committee meeting will be held on Thursday, 20 June 2024, at 3.00 p.m. at the Council Chambers.

RECOMMENDATION

That the information be noted.

Phil Johnston

Director, Community, and Economic Development

NSRAC	EXPENDITURE																
2023-2024																	
DATE	FOR	CHQ	ELECTRICITY	INSURANCE	VANDILISM REPAIRS	CLEANING	RATES & WATER	WAGES & PLANT	SUNDRY	GROUNDS	PLANT	Insurance Excess	REPAIRS & MAINT			TOTAL	
													BUILDINGS / FIXTURES	TURF	HOUSE	TOILETS	
07/07/2023	Council Rates and Water						1,258.51										1,258.51
17/07/2023	Council Wages & Plant							107.83									107.83
17/07/2023	Council Wages & Plant							95.58									95.58
21/07/2023									304.50								304.50
31/07/2023													340.00				340.00
31/07/2023													811.96				811.96
04/08/2023			487.72														487.72
15/08/2023	Council Wages & Plant							86.27									86.27
15/08/2023	Council Wages & Plant							172.03									172.03
17/08/2023	Council Wages & Plant							60.18									60.18
17/08/2023	Council Wages & Plant							20.06									20.06
23/08/2023	Council Wages & Plant							114.69									114.69
23/08/2023	Council Wages & Plant							107.83									107.83
24/08/2023	Council Wages & Plant							172.03									172.03
24/08/2023	Council Wages & Plant							194.10									194.10
25/08/2023	Council Wages & Plant							76.47									76.47
25/08/2023	Council Wages & Plant							191.15									191.15
25/08/2023	Council Wages & Plant							280.38									280.38
28/08/2023	Council Wages & Plant							95.58									95.58
28/08/2023	Council Wages & Plant							215.67									215.67
29/08/2023									636.36					384.72			636.36
30/08/2023	Council Wages & Plant							43.14									43.14
30/08/2023	Council Wages & Plant							46.00									46.00
31/08/2023	Council Wages & Plant							20.00									20.00
31/08/2023	Council Wages & Plant							120.44									120.44
31/08/2023	Council Wages & Plant							42.10									42.10
01/09/2023	Council Wages & Plant							164.39									164.39
01/09/2023	Council Wages & Plant							61.64									61.64
01/09/2023	Council Wages & Plant							120.44									120.44
01/09/2023	Council Wages & Plant							0.34									0.34
01/09/2023	Council Wages & Plant							126.31									126.31
01/09/2023	Council Wages & Plant							168.41									168.41
01/09/2023	Council Wages & Plant							31.58									31.58
01/09/2023	Council Wages & Plant							20.00									20.00
04/09/2023			744.03														744.03
08/09/2023									272.73								272.73
08/09/2023	Council Rates and Water						662.70										662.70
08/09/2023								421.50									421.50
04/09/2023	Council Wages & Plant							43.14									43.14
14/09/2023	Council Wages & Plant							3.54									3.54
14/09/2023	Council Wages & Plant							80.23									80.23
18/09/2023										60.00							60.00
18/09/2023									272.73								272.73
24/09/2023										325.00							325.00
4/10/2023			37.01														37.01
18/10/2023	Council Wages & Plant							60.18									60.18
18/10/2023	Council Wages & Plant							2.66									2.66
20/10/2023									36.35								36.35
31/10/2023													225.45				225.45
2/11/2023			591.04														591.04
2/11/2023			35.57														35.57
1/12/2023			534.20														534.20
1/12/2023			59.34														59.34
14/12/2023													679.73				679.73
14/01/2024	Narromine Showground - Slashing									1,100.00							1,100.00
			2,488.91	-	-	-	1,921.21	3,144.39	1,944.17	#	1,485.00	-	-	2,441.86	-	-	13,425.54

**Narromine Showground and Racecourse
Advisory Committee
Statement of Working Funds
As at 22/01/2024**

Balance Brought Forward as at 01/07/23	124,452.03
Add Receipts	14,819.19
Less Payments	<u>(13,425.54)</u>
Balance of Working Funds 22/01/2024	<u>125,845.68</u>
Security Bonds Held	<u>3,148.00</u>
Reconciled Balance	<u>128,993.68</u>
Check:	-

Balance Sheet Check:

Reconciled Bank Balance 1 July 2023	124,452.03
Profit Year to Date	<u>1,393.65</u>
Reconciled Working Funds Balance 22/01/2024	<u>125,845.68</u>
Plus Security Bonds Held	3,148.00
Reconciled Balance (from GL)	128,993.68
Check:	-

Narromine Showground and Racecourse Advisory Committee

Statement of Income & Expenditure Period Ending 22/01/2024

INCOME

Contributions		
Narromine Turf Club	2,672.72	
Narromine Show Society	1,336.36	
Narromine Shire	-	
Sundry	-	
		4,009.08
Fees		
Cottage Rent	891.20	
Other Facilities	3,288.91	
Stables	6,630.00	
		10,810.11
Other Income		
Grant - Amentities Building	-	
Loan - Amentities Building	-	
Interest		
		-
		-
TOTAL INCOME		14,819.19

EXPENDITURE


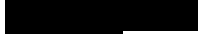
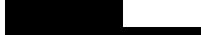
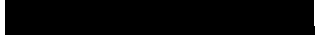
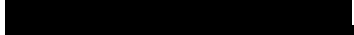

Vandalism Repairs		-
Cleaning		-
Electricity		2,488.91
Insurance - Excess		-
Insurance		-
Repairs & Maintenance		
Buildings / Fixtures	2,441.86	
Grounds	1,485.00	
Plant	-	
Turf	-	
House Repairs	-	
Toilets	-	3,926.86
Rates & Water		1,921.21
Wages & Security		3,144.39
Sundry		1,944.17
		13,425.54
TOTAL EXPENDITURE		13,425.54
PROFIT/(LOSS) YEAR TO DATE		1,393.65
		1,393.65
ADJUSTED PROFIT/(LOSS) YEAR TO DATE		1,393.65

Balance Authority

	Job Number or GL Number		
BBF Authority 2022-2023	GL 69010	\$	-
Authority Balance 2023-2024	GL 69010	\$	125,848.99
	Balance	\$	125,848.99

Bonds Held Balance 2021-2022	GL 69230.8595.2040	\$	-
Bonds Held Balance 2022-2023	GL 69230.8595.2040	\$	3,148.00
	Total	\$	3,148.00

Bonds Outstanding

	14/06/2019	-	526.00
	10/11/2020	-	554.00
	8/09/2022	-	513.00
	29/09/2022	-	513.00
	26/07/2022	-	513.00
	15/08/2023	-	529.00
	Total	-	3,148.00
	Difference	\$	-

MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD AT THE NARROMINE SHIRE COUNCIL CHAMBERS ON MONDAY 5 FEBRUARY 2024

PRESENT: Cr Dawn Collins (Chair, Narromine Shire Council), Cr Ewen Jones (Delegate for State Member), Jane Redden (General Manager, Narromine Shire Council); Melanie Slimming (Director Infrastructure and Engineering Services, Narromine Shire Council); Jason Nicholson (Transport for NSW), Geraldine Prince (Minute Taker)

IN ATTENDANCE:

1. WELCOME

The Chair welcomed those present and declared the meeting opened at 9.30am.

2. APOLOGIES

Jordan Richardson (Manager Engineering, Narromine Shire Council); Peter van der Wel (Manager Infrastructure Delivery, Narromine Shire Council); Michael Donley (Sargeant, Orana Mid-Western Police District, NSW Police); Stephen Wynne (Sargeant, Dubbo Highway Patrol, NSW Police)

3. MINUTES OF THE PREVIOUS MEETING

RECOMMENDED Cr Jones/Jason Nicholson that the Minutes of the previous meeting of the Local Traffic Committee held on 4 December 2023 be accepted as a true and accurate record of the discussions held at that meeting.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

GLENN McGRATH SIGN

Director Infrastructure and Engineering Services to inspect the Glenn McGrath signage to determine if it can be relocated.

DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

Nil

5. REPORT TO LOCAL TRAFFIC COMMITTEE

1. NYNAGEE STREET PARKING – POST OFFICE

RECOMMENDED Cr Jones/Jason Nicholson that line marking and pavement adjustment is endorsed and implementation of change is undertaken. Upgrade of the footpath and the disabled parking to be considered.

GENERAL BUSINESS

ARTC are planning to upgrade the road and pedestrian level crossing at the Dandaloo Street crossing, Narromine, in mid-May 2024. These works will require closing Dandaloo Street between Burraway Street and Derribong Avenue, date to be advised. This will also impact on the inner-city bus route stop at Narromine Station, which will need to be rerouted/relocated while the level crossing is closed. Notifications to be sent out to residents in close proximity to the rail line.

MINUTES OF THE LOCAL TRAFFIC COMMITTEE HELD AT THE NARROMINE SHIRE COUNCIL CHAMBERS ON MONDAY 5 FEBRUARY 2024

GENERAL BUSINESS Cont'd

Speed boards were discussed due to trucks not obeying the 40km/h limit with current road works. Director Infrastructure and Engineering to investigate pricing.

Cr Jones spoke about the possibility of reducing the speed limit in the CBD to 40km/h, Burroway Street through to the end of Dandaloo Street, Soul Food.

Mobile Speed Camera route was discussed and who to contact for a posting on Manildra Street to monitor the speed limits of vehicles using this road.

7. NEXT MEETING

The next Meeting of the Local Traffic Committee will be held on **Tuesday, 2 April 2024** commencing at **9.30am** in the Narromine Shire Council Chambers.

There being no further business, the meeting closed at 9.52am.

The Minutes (pages 1-3) were confirmed on _____, 2024
and are a full and accurate record of proceedings of the meeting held on 5 February 2024.

CHAIR

NARROMINE SHIRE COUNCIL
LOCAL TRAFFIC COMMITTEE MEETING BUSINESS PAPER – 5 FEBRUARY 2024

1. NYMAGEE STREET PARKING

Author Director Infrastructure and Engineering Services
Responsible Officer Director Infrastructure and Engineering Services

Executive Summary

This report provides a recommendation for the Local Traffic Committee to discuss for Parking arrangements on Nymagee Street, adjacent to the Post Office.

Report

To reduce the risk of vehicle collisions at the corner of Nymagee Street and Dandaloo Street it is proposed to alter the existing reverse parking to parallel parking. Line marking of 45° parks is suggested for the rest of the street, as detailed in Attachment 1.

Whilst the number of car parks directly in front of the post office would be reduced, the line marking would increase the number of parking spaces along the remainder of the street.

In addition to the line marking, "15 minute parking" signs would be erected for the parallel parking area to encourage parking for the post office only.

Financial Implications

There is minor cost associated with these changes, including the adjustment of the kurb, gutter and garden. These costs can be covered in Council's maintenance budget.

Social Impacts

This change will greatly improve accessibility and reduce collision risk at the busy intersection.

Legal and Regulatory Compliance

Local Government Act 1993
Roads Act 1993

Risk Management Issues

Nil

RECOMMENDATION

Line marking and pavement adjustment is endorsed. Implementation of change is undertaken.

Melanie Slimming
Director Infrastructure and Engineering Services



REV.	DATE	DESCRIPTION	DRAWN	CHECK	APPROVED
1	29/11/23	PARKING REVIEW	JR	JR	JR

DATE: 29/11/2023

NARROMINE SHIRE COUNCIL
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 A: 124 DANDALOO ST NARROMINE NSW 2821
 W: www.narromine.nsw.gov.au

CLIENT: NARROMINE SHIRE COUNCIL
 PROJECT: NYMAGEE STREET
 TITLE: HYBRID

SIZE: A3 PAGE #8 DRAWING # NSC-JR-LTC008
 Scale: AS SHOWN REVISION # 1



**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON
THURSDAY, 8 FEBRUARY 2024**

PRESENT: Doug Moorby (Chair)(LEMO)(Manager Utilities, NSC); Melanie Slimming (Narromine Shire Council, Director Infrastructure & Engineering Services); Inspector William Russell (LECON, NSW Police Force Orana); Christopher Waters (REMO, Central West (North) Emergency Management Region); Andrew Elms (REMO, Central West (South) Emergency Management Region); Graham Millgate (Narromine Volunteer Rescue Association, Deputy Captain); Mark Pickford (NSW Rural Fire Service); Tony Coen (Tomingley Gold Operations); Ken Bermingham (Tomingley Gold Operations); Andrew Brown (Tomingley Gold Operations); Annabelle Watson (NSW State Emergency Service, Deputy Zone Commander); Sarah Masonwells (NSW Reconstruction Authority, Coordination Officer); Michael Cubillo (NSW State Emergency Service, Local Commander); Lucas Walsh (NSW Fire and Rescue); Wade Haines (NSW Fire & Rescue, Trangie); Luke Hyland (NSW Fire and Rescue); David Minehan (Welfare Services Functional Area, Senior Regional Disaster Welfare Officer); Annaleise Todd (Local Lands Services); Nick Jennings (Dept of Education); Melissa Manning (Dept of Education); John Poulos (NSW Fire and Rescue, Acting Inspector); George Peters (Rural Fire Service, Narromine); Geraldine Prince (Minute Taker).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 9.27am.

2. APOLOGIES

RECOMMENDED by consensus that the apologies of Cr Craig Davies (Narromine Shire Council, Mayor); Chris Cusack (NSW Fire and Rescue); Jason Gavenlock (Local Land Services); David Dickey (Transport for NSW, Customer & Network Operations Coordinator) Ben Loiacono (NSW Ambulance Service, Duty Operations Manager); Mike Walker (Transport for NSW); Sanu Thekkumpurath (NSW Health Service, Health Service Manager); Anthony McEachern (Narromine Volunteer Rescue Association, Captain); Tracy Small (NSW State Emergency Service, Unit Commander); Sargeant Scott Heckendorf (NSW Police Force, Narromine) be accepted.

3. CONFIRMATION OF MINUTES

RECOMMENDED by consensus that the Minutes of the meeting held on 9 November 2023 are a true and accurate record.

4. BUSINESS ARISING

- Agency Emergency Day – recruitment and information open day, demonstrations etc. Proposed date is 4 May 2024. To be held at Payton Oval. Geraldine Prince to send out email to confirm what agencies will be attending.
- EMPLAN to be signed off by REOCON.
- Evacuations centres audit completed as of November 2023. Audits to be completed each quarter, prior to each LEMO Meeting.

5. CORRESPONDENCE

- NSW Reconstruction Authority Report (**Attachment No.1**)
- Welfare Services Functional Area Report (**Attachment No. 2**)
- Health Service Manager Report (**Attachment No.3**)
- NSW Rural Fire Service Report (**Attachment No.4**)
- NSW Department of Education (**Attachment No. 5**)
- Transport for NSW Report (**Attachment No. 6**)
- VRA Report (**Attachment No. 7**)

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON
THURSDAY, 8 FEBRUARY 2024**

6. AGENCY REPORTS

(a) NSW Fire and Rescue (John Poulos)

Business as usual.

140 Years Service.

Coles has battery collection units for free disposal.

Fire and Smoke alarm checks for the elderly provided.

Chemical suicide awareness training.

(b) Narromine Volunteer Rescue Association (Graham Milgate)

Business as usual.

3 job call outs.

Assisted with services at Dubbo Speedway and Lake Burrendong.

(c) NSW Rural Fire Service (Mark Pickford)

Report Tabled

(d) NSW Police Orana – Narromine (Inspector William Russell)

Narromine and Trangie stations at full strength.

Property crime reported around Narromine, 9 O'clock campaign underway, a reminder to make sure you are locking your cars and home.

(e) Local Land Services LLS (Annaleise Todd)

Consequence Management Plan was discussed and updated.

Fire ants have been detected in Ballina, call 1800 680 244 hotline if fire ants have been sighted.

(f) Transport for NSW (Shane Edwards)

Report tabled.

(g) SES (Annabelle Watson)

Report to be forwarded.

Business as usual.

The Narromine SES unit utilise the facility weekly on Tuesdays at 7.00pm. The unit accesses the facility for maintenance, out of area training and requests for assistance outside of these times.

(h) ARTC (Maree Young)

Not in attendance.

(i) Narromine Shire Council (Melanie Slimming)

Trucks speeding through roadworks is currently an issue, signs are being ignored.

Some updates to the Depot facility, including the generator, improving security, tidy up of the Emergency Operation Centre, list of all emergency services that currently use the training/lunchroom at the depot.

ARTC will close the rail crossing in Dandaloo Street during May.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON
THURSDAY, 8 FEBRUARY 2024**

6. AGENCY REPORTS (Cont'd)**(j) Narromine Shire Council (Cr Craig Davies)**

Apology.

(k) NSW Reconstruction Authority

Report Tabled

(l) Narromine Health Service (Sanu Thekkumpurath)

Report Tabled

(m) NSW Ambulance

Not in attendance.

(n) Tomingley Gold Operations (Tony Coen & Andrew Brown)

Andrew Brown delivered presentation of current Emergency Plan.

Tomingley Gold Project – Emergency Preparedness **(Attachment No. 8)**

LEMC Meeting to be held in August 2024 at Tomingley Gold Operations. This will also include a tour and a run through of the emergency procedures.

(o) Welfare Services Functional Area (David Minehan)

Report tabled.

(p) Emergency Response, Department of Education (Melissa Manning)

Report tabled.

RECOMMENDED by consensus that the agency reports as presented be received.**7. RESCUE SUB COMMITTEE**

Inspector Russell confirmed the meeting was held at 9.00am prior to the Local Emergency Management Committee Meeting.

8. REMO REPORT (Chris Waters)

Business as usual.

9. UPCOMING EVENTS

Event	Dates to be held
ANZAC Day, Narromine & Trangie	25 April 2024
Proposed Emergency Services Day	4 May 2024

10. GENERAL BUSINESS

- Use of Emergency Operations Centre – schedule, what agencies use this.
- Clean up of Emergency Operations Centre. New smart TV needed in training room at Depot. Grants and Community Funding opportunities to be investigated by Director Infrastructure and Engineering.
- Access to back gate at Fire Station, Narromine. Director of Infrastructure and Engineering to investigate.

**MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT THE
NARROMINE SHIRE EMERGENCY SERVICES COMPLEX ON
THURSDAY, 8 FEBRUARY 2024**

11. EMERGENCY EXERCISE

- Emergency Operations Centre training to be conducted. Flood emergency disaster would be beneficial to run. Desktop exercise. Training to be held off until the next update of the flood plan.

12. NEXT MEETING

The next Local Emergency Management Committee Meeting will be held on **Thursday, 9 May 2024**, commencing at 9.30am; to be preceded by a Rescue Sub Committee Meeting commencing at 9.00am.

There being no further business, the meeting closed at 10.44am.

The Minutes (pages 1 to 4) were confirmed at a meeting held on the 2024, and are a full and accurate record of proceedings of the meeting held on 8 February 2024.

Chair

NSW Reconstruction Authority Central West, Orana and Far West (CWOFW)

Report – Regional Emergency Management Committees & Local Emergency Management Committees

16th January 2024

NSW Reconstruction Authority

The NSW Reconstruction Authority completed its restructure planning in November 2023, with roll out and recruitment continuing. This will align with new legislation that was passed in 2022 for the establishment of the agency. An increase in Executive roles across the agency has seen the appointments of two Executive Directors for Regional Delivery for NSW which will better serve communities across NSW in disaster recovery. The Central West, Orana and Far West team have currently nine staff located across the Central and Far West areas of NSW.

Damage Assessment & Reconstruction Monitoring (DARM)

The DARM program originated from the Queensland Reconstruction Authority. The programs' purpose is to monitor the recovery and reconstruction of an area following a natural disaster by returning at intervals in time, monitoring the progress of recovery of the Local Government Area. This is accomplished by speaking directly to affected residents in their homes and assessing the properties on their recovery status. DARM's have been conducted in Parkes and the Northern Rivers with further DARM's to be conducted at the end of January in Lismore and surrounds.

NSW Recovery Plan

An update of the NSW Recovery Plan is a key priority for the NSW Reconstruction Authority and will be delivered in the coming months. Following extensive consultation and feedback from key stakeholders, a final draft is being prepared for the State Emergency Management Committee (SEMC) and the Minister for Emergency Services for approval. Key to the changes is acknowledging the importance of community-centred recovery, the role of community in recovery, the diverse profiles of NSW communities and enabling processes that support inclusion of these communities in recovery.

State Disaster Mitigation Plan and Disaster Adaption Plans

The State Disaster Mitigation Plan (SDMP) will identify areas of NSW that are of highest risk to disaster. The plan will identify risk reduction measures to reduce the impact of disasters where we can adapt and prepare where we can't. The SDMP will be supported by Disaster Adaptation Plans (DAPs) which are local based placed plans designed for communities to better adapt to their specific risks and outline actions that can be taken at a local level.

Pre-Event Recovery Plan

Pre-Event Recovery plans continue to be rolled out across the state with almost half of the Central West, Orana and Far West plans are at a draft stage with some already endorsed by Local Emergency Management committees (see below). The Pre event recovery plans will reflect the recovery priorities and changes in the revised NSW Recovery plan.

LGA	Status	LEMC Endorsed
Balranald	Completed	No
Bathurst	In Progress	No
Blayney	In Progress	No
Bogan	Completed	No
Bourke	In Progress	No
Brewarrina	Completed	Yes
Broken Hill & Unincorporated	In Progress	No
Cabonne	In Progress	No
Central Darling	Completed	No
Cobar	Completed	Yes
Coonamble	In Progress	No
Cowra	In Progress	No
Dubbo	In Progress	No
Forbes	In Progress	No
Gilgandra	Completed	No
Lachlan	In Progress	No
Lithgow	Completed	No
Mid-Western	Completed	No
Narromine	In Progress	No
Oberon	Completed	No
Orange	Completed	No
Parkes	Completed	No
Walgett	In Progress	No
Warren	Completed	No
Warrumbungle	In Progress	No
Weddin	In Progress	No
Wentworth	In Progress	No

2023/2024 Bushfire Season

NSW RA staff had led the recovery efforts with the Hudson fire at Walgett, coordinating arrangements with agencies regarding funding assistance for affected people with a Recovery Assistance Point established at Glengarry on two occasions as well as clean up coordination regarding asbestos removal and the establishment of dedicated pits for disposal. A total of 22,837 hectares of land was burnt with the loss of 4 houses and 20 outbuildings, plus a significant amount of fencing.

LEMC Primary Contacts

Coordination Officers

Kate Southwell: 0476 495 670 kate.southwell@reconstruction.nsw.gov.au

Cecilia Hunt: 0401 648 284 – cecilia.hunt@reconstruction.nsw.gov.au

Lynn-Maree Dunn: 0429 218 227 - lynn-maree.dunn@reconstruction.nsw.gov.au

Sarah Masonwells: 0407 138 046- sarah.masonwells@reconstruction.nsw.gov.au

Simon Curry: 0497 634 477 – simon.curry@reconstruction.nsw.gov.au

Kathleen Collier: 0429 662 419 – kathleen.collier@reconstruction.nsw.gov.au

REMC Contacts

Primary Central West & Far West REMC representative:

Ken Harrison: 0447 517 056 - ken.harrison@reconstruction.nsw.gov.au

Secondary REMC representatives:

Attachment No. 1

Deb Bate: 0427 933 338 - deborah.bate@reconstruction.nsw.gov.au

Kel Wise: 0497 635 688 - kelvin.wise@reconstruction.nsw.gov.au

Report prepared by Simon Curry for distribution in February 2024 CWOFW LEMC Committee Meetings



Narromine Local Emergency Management Committee Meeting Agency Report

Agency name: Welfare Services Functional Area (WSFA - Disaster Welfare) –
Department of Communities and Justice (DCJ)

District: Western

Meeting date: 8 February 2024

Reporting Period: November to February 2024

Submitted: 19 January 2024

Operational Activity:

- In the past quarter, DCJ DW have opened one evacuation centre in the district. At Lightning Ridge in the Walgett LGA regarding the Hudson fire and supplied Liaison officers to the Coonamble EOC regarding the same event.

Staff movements:

- A new WelFAC has been appointed for Western DCJ District, Lisa Glasson who works in the Parkes DCJ office. Lisa has experience running evacuation centres and being Liaison Officer on EOCs from the Floods in the Forbes area since 2016.

Disaster Welfare Staff Available:

- Currently there are 64 trained disaster welfare staff in Western District. The district also has access to disaster welfare staff from across the state if required.

Update of contact list required?: Yes No

- On Call – Western District Duty Officer: 0427 401 276**
(In an emergency if this number rings out please call the State Duty Officer on 02 9212 9398)
- WelFAC
Lisa Glasson Ph: 0427 401 276
welfac.westernnsw@dcj.nsw.gov.au
- Senior Disaster Welfare Officer
David Minehan Ph: 0429 616 290
david.minehan@dcj.nsw.gov.au

NARROMINE HEALTH SERVICE MANAGER REPORT FOR THE LEMC COMMITTEE**Meeting Date:**

8.2.24

ITEM
<p>Workforce – vacancies and recruitment</p> <p>Nil RN vacancy</p> <p>Dr Andrew Caldin and Dr Marina Parente is working 7 days a week on rotating roster.</p> <p>Aboriginal Health Worker vacancy has been advertised</p>
<p>New services / initiatives or models of care.</p> <p>Virtual Rural GP service is continuing when doctors are not available onsite/after hours from 1630hrs.</p> <p>Allied health assistant commenced 5 days/week</p>
<p>Media issues –</p> <p>Nil</p>
<p>Donations</p> <p>Hospital Auxiliary has donated approx. 25k to purchase equipment's such as slit lamp, falls alarm, syringe driver, bariatric chairs etc in 2023.</p>
<p>Accreditation update or any other surveys the facility might participate in.</p> <p>Narromine HS EMP, BCP and bushfire plan contact details for FSO and LEMC has been updated. Awaiting endorsement from WNSWLHD HSFAC. Will send it to LEMC once it endorsed.</p> <p>Currently working on</p> <p>WHS audit due in oct 24</p> <p>SIAT audit due in Aug 25</p>
<p>Good news stories from staff about new services or achievements by staff.</p> <p>2 New Registered Nurses are being trained in ED and Triage</p> <p>AMIHS/CaFHN working well.</p> <p>Workplace culture has meaningfully improved as evidenced by PMES survey.</p>

ITEM

People Matter

Headline results for key topics

These are the % favourable scores for key survey topics. Each topic relates to an area of employee experience.



We've flagged the top 3 (*) and bottom 3 (!) topics. Use these topics as a starting point for exploring your results.

See 'Additional information about the survey' for interpretation guidance and details about the survey model.



General patient experience feedback:









Western NSW - Narromine Health Service
Emergency Feedback V3
Monthly Site Report
Emergency Department
Period: 01 Oct 2023 - 31 Oct 2023

Number of surveys
15
-10 MonM

Compliments/Complaints /Suggestions
**Compliments 3
Complaints 1
Suggestions 1**



Answer Date	Which staff took good care of you? (13)	What did they do that made a difference? (12)
04/10/23	All	Just very understanding
04/10/23	All of them	Help & listen to me
12/10/23	Dr Marina, unsure of the nurses name	Treated myself and my sick baby very well, explained things thoroughly and made sure we were comfortable
12/10/23	One male nurse	He was able to find a bed to sleep in at 4 am other than the examination bench to sleep on also where my buzzer fell to the floor and where a drip and cannula were in my arm on opposite side of body
12/10/23	They all did	They were very caring and polite.
13/10/23	Dr Andy (no find, possibly alias.)	Failed to listen to patient. Offered professional medical opinion that leaving a wooden splinter 2mm beneath the skin and never removing it is optimal medical treatment. I cannot find any other medical research, or persons agreeing with his opinion. It seems important local medical knowledge was lacking, and offence was taken when this was questioned.
13/10/23	Na	
19/10/23	All	Personal, professional
20/10/23	Nurse and doctor	
26/10/23	Every one from kitchen right through to the doctor	They just kept checking on me and updating me on when my next medication etc was due or would I like a drink etc
30/10/23	Anna Lee I think	Lovely care. Immediate attention when I presented. I was seen by lovely Dr Andy in a timely fashion
30/10/23		The wait time from pressing the buzzer to be attended to by staff. There was no Dr had to wait for a Dr to come on the video who did not speak to me only the nurse
31/10/23	Nurse on duty & Dr Basil	Made me feel like I wasn't wasting their time
31/10/23	Nurse and Dr	Believed me and understood my symptoms and done everything they could for me before going to Dubbo.

ITEM				
 Western NSW - Narromine Health Service Emergency Feedback V3 Monthly Site Report Emergency Department Period: 01 Dec 2023 - 31 Dec 2023		Number of surveys 11 -11 MonM	Compliments/Complaints /Suggestions Compliments 2 Complaints 0 Suggestions 1	
Answer Date	Which staff took good care of you? (10)	What did they do that made a difference? (9)		
05/12/23	Nursing staff young lady unsure of name	Stayed back after she'd finished work until the completion of treatment because my child asked her to		
06/12/23	Dr and nurses	Talk to me		
07/12/23	Nurses	If they had a doctor that could have seen me, I waited for 2 hours.		
07/12/23	Nurse Keen & the Dr	Very helpful, explained everything very clearly		
11/12/23	Nurse	Be present		
11/12/23	Doctor / male Nurse	Took us in straight away, took the time to make my son feel comfortable, and did there best to help him understand what they were doing and reinsuring him, it was all okay.		
22/12/23	All staff	They looked after me		
22/12/23	Yan			
22/12/23	Duty nurse	Frequent checking		
22/12/23	All.	Made me feel welcome		
 Western NSW - Narromine Health Service Admitted Feedback V3 Monthly Site Report Acute Ward Period: 01 Dec 2023 - 31 Dec 2023		Number of surveys 10 -1 MonM	Compliments/Complaints /Suggestions Compliments 3 Complaints 0 Suggestions 3	
Answer Date	Which staff took good care of you? (9)	What did they do that made a difference? (1)		
15/12/23	Very appreciative of the help			
15/12/23	Everybody			
15/12/23	All staff			
15/12/23	Dr Andy and Dr Marina			
15/12/23	All them			
20/12/23	Every staff member			
20/12/23	Simone she is excellent			
20/12/23	All pretty good			
20/12/23	All good			
21/12/23		They treated me like a person not just a number they were all wonderful we have a great little hospital and we are very lucky to have it		
 Western NSW - Narromine Health Service Admitted Feedback V3 Monthly Site Report Acute Ward Period: 01 Oct 2023 - 31 Oct 2023		Number of surveys 15 +3 MonM	Compliments/Complaints /Suggestions Compliments 4 Complaints 0 Suggestions 1	
Answer Date	Which staff took good care of you? (14)	What did they do that made a difference? (2)		
05/10/23	Nurses	Cared about my issues		
05/10/23	All			
13/10/23	All staff.	What ever they could...		
24/10/23	Everybody was good			
24/10/23	Nurses were very helpful			
24/10/23	Food was good			
27/10/23	Nothing was to much trouble			
27/10/23	Everybody			
27/10/23	Appreciate the help given			
31/10/23	Everybody			
31/10/23	Cleaners were very friendly and helpful			
31/10/23	Across all staff			
31/10/23	The doctors			
31/10/23	Everybody			

ITEM**Opportunities for community participation in quality and service development at a local level**

To engage with Narromine aboriginal lands council

Other relevant issues such as capital works projects, maintenance projects

New Fire panel has been installed.

Aboriginal artwork has been implemented.



Key Health worker accommodation to be built in mid-24

Air conditioning upgrade is ongoing Expected to be completed by March 24

New electrical mains and main switch board with extra load provision to accommodate future implementations (example Solar).



Narromine LEMC Report

Narromine- Orana Team

8 February 2024

1. Staff

New Staff. Nicholas Wilde new permanent Opo1- L&D
 Mark Walkom- Temp General Hand -6 months.
 Andy Luffman- Temp. General Hand- 6 months.

2. Tankers

New Cat One – Boggy Plains.
 Refurbished Cat One – Trangie and Waterloo

3. Bush Fire Risk Management Plan –

Next Generation Plan survey is no available online for the public to complete and for comment.

4. Community Engagement Committee

New group formed to look at running events at shows, Secondary school cadet program, “Gum Tree” meetings, and fire preparedness programs as well as membership recruitment and retention.

5. Group Officer Elections.

Orana Group Officers elections are scheduled for 2024. At this stage we are going to struggle with qualified candidates in the Narromine area.

6. Brigade name change:

Narromine Shire Brigade has been changed to Narromine Brigade. This is to bring the brigade into line with the State RFS guidelines to do away with HQ named Brigades.

7. Flood Rescue Kits:

A flood rescue kit has been issued for all tankers and they have been delivered to the brigade stations. Online training for their use has also been made available online.

Attachment No. 4

7. Membership

Narromine Shire Council Currently has:

24 Brigades

409 Volunteers

9. Call Outs since 9/11/23 in Narromine LGA = 23

- a. Structural 3
- b. Bushfire 4
- c. Grass 6
- d. MVA 1
- e. Machinery Fire 2
- f. AFA 2
- g. Assist Public 1
- h. BBQ/ Bonfire/ Yard fire 1
- i. Car Fire. 1
- j. Tree Alight 1
- k. Stubble Fire 1

Inspector Mark Pickford.

District Coordinator Orana Team -RFS



NSW Department of Education

Report to Narromine Local Emergency Management Committee

Date: 08/02/2024

ACTIVITY

The department has recently been endorsed by SEMC as a functional area for emergency management in NSW.

CAPABILITY

The department of education now has an Emergency Response Team, comprising of 5 Managers and 5 Leaders. Our aim is to:

- Provide support services to enable response to major emergencies across the state.
- Act as liaison officer in emergency operation centres as required.
- Work with emergency services and combat agencies to identify schools and workplaces who may be impacted by an emergency.
- Represent Education at local and regional emergency management committees to better prepare for and respond to emergencies.

Your contacts for Central West and Far West EMR will be

Mel Manning, Leader Ph:0460 969 302 melissa.manning9@det.nsw.edu.au
 Nick Jennings, Manager Ph:0448 282 124 nicholas.jennings15@det.nsw.edu.au

**We also now have a dedicated Duty Officer number which is monitored 24/7
 Ph: 1300 086 866 E: edu.io@det.nsw.edu.au**

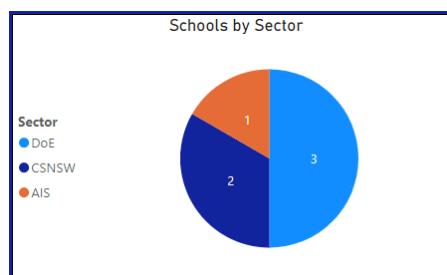
TRAINING

All 10 team members are trained in, or currently undertaking Introduction to Emergency Management and Emergency Operations Centre training.

OTHER

There are approx. 650 students enrolled in 3 Department of Education schools within Narromine LGA.

Sector	Workplace Name
AIS	Narromine Christian School
CSNSW	St Augustine's Parish Primary School
CSNSW	St John's Primary School
DoE	Narromine High School
DoE	Narromine Public School
DoE	Trangie Central School



Submitted by: Melissa Manning, Leader Emergency Response
 NSW Department of Education | education.nsw.gov.au

Date: 08/02/2024

Local Emergency Management Committee Report

Narromine Local Emergency Management Committee

Report Issued 2 February 2024

Prevention	TfNSW	From 1 October until 8 December 2023 the following preventative maintenance activities have been undertaken by TfNSW Western Plains Region: <ul style="list-style-type: none"> 13.4 million m² of vegetation slashing statewide including nearly 3.3 million m² in Western Plains Region Over 150 metres of surface drain cleaned 			
	NSW Maritime	<ul style="list-style-type: none"> Nil to Report 			
	NSW Trainlink	Regular and ongoing meetings with RIM partners (ARTC, Sydney Trains and UGL) to track and understand their prevention activities on the rail infrastructure that they maintain for NSW TrainLink services			
Preparation/ Planning	TfNSW	Major Events Transport undertakes whole-of-network planning, analysis, and coordination activities during special events, disruptions, and times of unusual network demand. The following major events are upcoming in Western Plains Region: <table border="1" data-bbox="646 1272 1476 1384"> <tr> <td>ANZAC Day Commemorative Services and Marches</td> <td>25 April 2024</td> <td>(Various)</td> </tr> </table>	ANZAC Day Commemorative Services and Marches	25 April 2024	(Various)
		ANZAC Day Commemorative Services and Marches	25 April 2024	(Various)	
Capability <ul style="list-style-type: none"> Transport Liaison Officer recruitment and training will be rolled out in 2024 to add to our current surge capability. An additional 9 roles dedicated to regional NSW Emergency Management Increased Authorised officer capability with an increase of 6 Authorised officers across regional NSW The TfNSW Customer Network Coordination Team has the following staff changes: <ul style="list-style-type: none"> Customer & Network Ops Co-ordinator (West) Shane Edwards and Kevin Jenkins Network Interface Coordinator – Claire Barber 					
		Training/Exercises			

Transport Services Functional Area - TSFA

Attachment No. 6

		<ul style="list-style-type: none"> TfNSW are undertaking additional Emergency Management training across NSW Bushfire Awareness training
		Projects/Resilience Building Initiatives <ul style="list-style-type: none"> One Road – Local Council Rollout Updated Flyer distributed December 2023 outlining additional support available to local councils.
	NSW Maritime	Capability <ul style="list-style-type: none"> Nil to Report
		Training <ul style="list-style-type: none"> AIIMS training being undertaken to increase capabilities across NSW
		Projects/Resilience Building Initiatives <ul style="list-style-type: none"> Nil to Report
	NSW Trainlink	Capability <ul style="list-style-type: none"> Uplift in Crisis management capability in NSW TrainLink as the new Incident Management Framework and Crisis Management Plan is embedded and used – significant amounts of mandatory training on these also completed in this reporting period. Business Impact Assessments updated and provided to Transport for NSW to improve line of sight across operating agencies for business-critical functions and disruptions.
Training <ul style="list-style-type: none"> NSW TrainLink participation in ECMT (Executive Crisis Management Team) polycrisis scenario. CMT (Crisis Management Team) exercise also run in response to this and delivered to NSW TrainLink CE as they are now a direct report to Transport Secretary. Further workshops and briefing held with all CMT members to upskill on role requirements and expectations of CMT 		
Projects/Resilience Building Initiatives <ul style="list-style-type: none"> Nil to Report 		
Response	TfNSW	Emergency Response Operations (not BAU): <ul style="list-style-type: none"> Nil to Report
	NSW Maritime	Emergency Response Operations (not BAU): <ul style="list-style-type: none"> Nil to Report
	NSW Trainlink	Emergency Response Operations (not BAU): <ul style="list-style-type: none"> Nil to Report
Recovery	TfNSW	Overview of Recovery/Stats (RES HUB) <ul style="list-style-type: none"> Nil to Report
		Recovery Actions Nil to Report
	NSW Maritime	<ul style="list-style-type: none"> Nil to Report
	NSW Trainlink	<ul style="list-style-type: none"> Nil to Report
Other	TfNSW	<ul style="list-style-type: none"> TfNSW along with the NHVR and RFS have developed the exemption for Bushfire Emergency Access,

Transport Services Functional Area - TSFA

Attachment No. 6

		enabling the movement of Oversize Over Mass (OSOM) vehicles during times of bushfire emergency and recovery in NSW. This exemption is now active in the NSW Class 1 Load carrying vehicle operators guide and provides travel during restricted hours (e.g. at night, during public holiday periods) and during times of low visibility as directed and approved by the RFS on approved networks NSW Bushfire Emergency Network
	NSW Maritime	<ul style="list-style-type: none"> • Nil to Report
	NSW Trainlink	<ul style="list-style-type: none"> • Nil to Report

Submitted By	TfNSW Rep	Shane Anderson 2/02/2024
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Attachment No. 7



VRA Rescue NSW - Narromine Agency Report

Narromine Local Emergency Complex 8 th February 2024

Operational Report Responses	Narromine Rescue Squad	4
Incidents	Domestic - 82 Rosebank Rd, Narromine CAD 23-040506 Inland Water - Brisbane St, Dubbo CAD 23-040730 Domestic - 190 Old backwater Rd, Narromine CAD 24-100775 Industrial - 39L Coolbaggie Rd, Dubbo CAD 24-101321	
Other Squad Activity	Rescue Standby - Dubbo Speedway Australia Day Burrendong Dam Community Engagement	
Other Information	4 Drone Operators and 2 Drones available Western Region Area 1 Accredited Search Dog and Handlers in the Western Region 6 monthly vehicle familiarisation and joint operations training with NSW Ambulance planning stages Future RCR event 2024 at planning stages with NSW Ambulance VRA Rescue NSW Narromine has recruited 3 new members, who have transferred from other units with existing capabilities 2 more members now BA and Confined space trained 5 in Narromine.	

VRA Rescue NSW

www.rescue.org.au

Narromine Rescue Squad

111 Manildra Street, Narromine 2821



Attachment No. 8

Tomingley Gold Project – Emergency Preparedness



1

Tomingley Gold Project

Tomingley Gold Operations lies approximately 50km southwest of Dubbo in the Central West region of NSW and is part of the Tomingley Gold Project.

The original project was approved to end 2025, based on four gold deposits: Caloma One, Caloma Two, Wyoming One and Wyoming Three.

First gold pour in early 2014, then commenced underground mining in 2019. These resources have together yielded more than 500,000 ounces of gold.

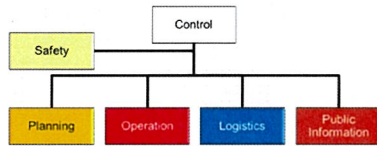
The project has recently been extended to at least 2032.

Site holds approximately 220 employees and contractors



2

Emergency Preparedness



“Emergency Preparedness is the ability to meet and mitigate the impact of an emergency”

Emergency Preparedness at TGO is the result of:

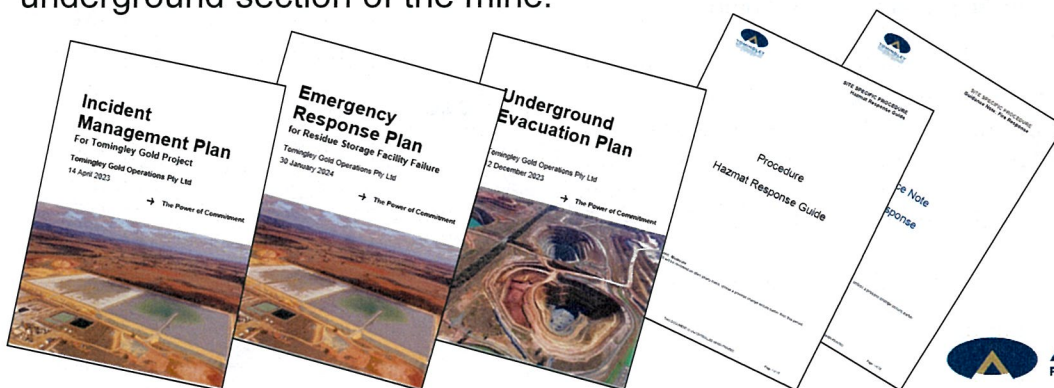
- **Plans** – Functional, understandable and up-to-date
- **Organisation** – Fit to meet and manage the emergency and its impact
- **Competency** – Enabling the role holders in the organisation through training and exercise



Plans

Emergency related plans are in place for:

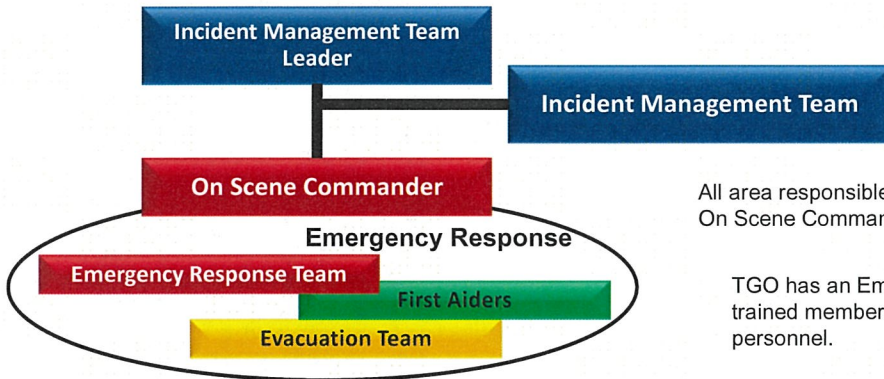
Emergencies comprising an individual to Failure of the Residue Storage Facility and serious emergencies impacting the entire underground section of the mine.



Attachment No. 8

Organisation

The Incident Management Team Leader, the site GM or delegate, assisted by the Incident Management Team, is in overall command of any response to a major emergency.



All area responsible supervisors are trained as On Scene Commanders

TGO has an Emergency Response Team with 3 trained members on each shift. In total 24 personnel.

Trained Evacuation Teams/Warden exist both for the surface operation and the underground mine.

In average, each shift has 25 first aiders and advanced first aiders.



5

Organisation

The Incident Management Team



The Incident Management Team is be able to lead and coordinate any incident on or around site. It is based on the principles of AIIMS and will coordinate with LEMC members.



6

Attachment No. 8

Competency

- Emergency Response Team members has a continues training schedule throughout the year.
- On Scene Commanders receive annual training.
- Incident Management Team members receive training twice a year.
- Exercises with external stakeholders is in progress for 2024 and will continue.



7

TGO's Approach

- TGO has a risk-based approach for the emergency preparedness.
- TGO shall have the capacity and capability to response to any conceivable incident scenario on and around site.
- TGO shall have the ability to coordinate with external stakeholders, police, fire and rescue, and the SES.



8

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE
AERODROME ON TUESDAY 27 FEBRUARY 2024**

PRESENT: Cr Ewen Jones (Chair), Beryl Hartley (Narromine Gliding Club), Phil Johnston (Director Community and Economic Development), Anthony Everett (Manager Community Facilities), Cr Diane Beaumont, Paul McCallum (Sky Park Resident), and Alison Attwater (Minute Taker).

1. WELCOME

The Chair welcomed those present and declared the meeting open at 4:03 p.m.

2. APOLOGIES

Nil

3. DECLARATION/CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

RECOMMENDED Cr Beaumont/Beryl Hartley, that the minutes of the previous meeting held on 10 October 2023 be accepted as a true and accurate record of the meeting.

5. BUSINESS ARISING FROM THE MINUTES

It was reported that the metal strips on the ramp at the Gliding Club entry had come away from the ramp. Council advised that this has been scheduled for repair.

RECOMMENDED Beryl Hartley/Cr Diane Beaumont that this information be noted.

6. REPORT TO NARROMINE AERODROME COMMITTEE

1) Follow-up Items

Nil

2) Work Health Safety

Nil

7. GENERAL BUSINESS

It was reported that there is a potential leak at the Gliding Club end of the building on the grassed area.

Action: Council to investigate potential leak

It was reported that the replaced commemorative tree is now also dead.

Action: Council to replace tree

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE
AERODROME ON TUESDAY 27 FEBRUARY 2024**

7. GENERAL BUSINESS (Cont'd)

It was requested that hangar 15 have the water connected and a tap installed. Council advised that this work is scheduled.

Action: Council will advise users when this work is complete.

Narromine Gliding Club would like to acknowledge the work complete on the airfield and the assistance given during the World Gliding Championships. A special mention goes to Marc Barton, the Aerodrome Reporting Officer, for all of his efforts. It was also advised that these Championships injected approximately two million dollars into the local economy.

Council advised that there were no expressions of interest received for the sale of building no. 3. Narromine Aero Club then advised that there is a logbook in this building that will need to be retrieved before any further action is taken. Council advised that the contractor dealing with the removal of this building will be contacted regarding the logbook.

Action: Council to retrieve the Narromine Aero Club logbook from building no.3.

An example of front entry information signage was presented to the meeting, and it was decided that a sign writer should be engaged for the scope and quote of a new front entry sign for the aerodrome.

Action: Council will engage a sign writer to provide the scope and quote for a new entry sign to the aerodrome.

It was raised that the plants around the Aviation Museum Memorial Wall have no irrigation. It was then asked if the Council would consider installing an irrigation system with the assistance of an in-kind donation from the Aviation Museum volunteers. Council advised they would review their budgets and report to the volunteers.

Action: Council will review the aerodrome budget and liaise with the Narromine Aviation Museum Committee regarding the irrigation system.

Narromine Gliding Club advised that there is a crack in their glass door on the northern side of the building.

Action: Council to investigate for repairs.

**MINUTES OF THE NARROMINE AERODROME COMMITTEE MEETING HELD AT THE NARROMINE
AERODROME ON TUESDAY 27 FEBRUARY 2024**

8. NEXT MEETING

The next meeting of the Narromine Aerodrome Committee will be held on 25 June 2024, commencing at 4:00 p.m. at the Narromine Aerodrome.

There being no further business, the meeting closed at 4.36 p.m.

The minutes (pages 1-3) were confirmed on _____ 2024

and are a true and accurate record of proceedings of the meeting held on 27 February 2024.

CHAIR

**MINUTES OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE MEETING
HELD AT THE TRANGIE SHOWGROUND ON THURSDAY 29 FEBRUARY 2024**

PRESENT: Cr Craig Davies (Mayor), Andy McKinnon (Trangie Jockey Club), Emma Flinn (Macquarie Picnic Races), Kate Kennedy (Trangie Campdraft), Jo Milgate (Trangie Pony Club), Toby Mitchell (Trangie Jockey Club), Anthony Everett (Manager Waste and Community Facilities), Phil Johnston (Director of Community and Economic Development & Minute Taker)

1. WELCOME

The Chair welcomed those present and declared the meeting open at 3.04 pm.

2. APOLOGIES

RECOMMENDED Toby Mitchell/Andy McKinnon that the apologies of Cr Adine Hoey, Terrie Milgate (Trangie Action Group), Joh Hitchcock (Trangie Campdraft), Steve Chase (Trangie Team Penning), and Cameron Ferguson (Macquarie Picnic Races) be accepted.

3. DECLARATION/CONFLICT OF INTEREST

Nil

4. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

RECOMMENDED Cr Davies/Andy McKinnon, that the minutes of the previous meeting held on 27 July 2023 be accepted as a true and accurate record of the meeting.

5. BUSINESS ARISING FROM THE MINUTES

Nil

6. REPORT TO TSRAC

1) Follow Up Items

Nil

2) Work Health and Safety

Nil

3) Bookings

It was advised that the Trangie Races are on 23 March 2024.

RECOMMENDED Andy McKinnon /Toby Mitchell that the information be noted.

**MINUTES OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE MEETING
HELD AT THE TRANGIE SHOWGROUND ON THURSDAY 29 FEBRUARY 2024**

4) Financial Report

RECOMMENDED Toby Mitchell/Emma Flinn that the Financial Report as presented be accepted.

5) Directors Report

RECOMMENDED Andy McIntyre/Emma Flinn that the Director's Report as presented be accepted.

7. GENERAL BUSINESS

It was advised that a new PA system for the pavilion had been quoted, and the approx. cost is \$2,600. It was decided that TSRAC funds be used to pay for the new PA system with the account to be forwarded to Council for payment.

RECOMMENDED Andy McKinnon/Toby Mitchell that TSRAC funds be used to purchase the new PA system.

Council advised that the insurance claim for the grandstand's roof has been approved and that a contractor has been engaged.

Macquarie Picnic Races advised that they have had no correspondence from Crown Lands regarding their application for showground beautification to date.

Trangie Team Penning advised that their application for a defibrillator was successful.

It was advised that a working bee would be held at the showground on 15 & 16 June 2024.

Council advised that they would engage a contractor to do minor maintenance on the Butter Pavilion.

Council advised that they are looking for funding streams to upgrade the drainage at the showground to run the stormwater and the swale drain to the street.

Council advised that they were seeking to upgrade the current key system. More information to follow.

The committee spoke of a partnership between users who were committed to purchasing a PA system for the whole arena, costing approximately \$50,000. It was then requested that \$5,000 of TSRAC funds be put towards the cost of the PA system, and user groups would pay the remaining balance.

RECOMMENDED Emma Flinn/Toby Mitchell that \$5,000 of TSRAC funds be put towards purchasing a PA System for the Showground arena.

**MINUTES OF THE TRANGIE SHOWGROUND & RACECOURSE ADVISORY COMMITTEE MEETING
HELD AT THE TRANGIE SHOWGROUND ON THURSDAY 29 FEBRUARY 2024**

8. NEXT MEETING

The next meeting of the Trangie Showground & Racecourse Advisory Committee will be held on Thursday, 25 July 2024, at 3.00 pm.

There being no further business, the meeting closed at 3.55 pm.

The minutes (pages 1-3) were confirmed on _____ 2023 and are a true and accurate record of proceedings of the meeting held on 29 February 2024.

CHAIR

**REPORT TO TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD
AT TRANGIE SHOWGROUND THURSDAY, 29 FEBRUARY 2024**

1. FOLLOW-UP UP ITEMS

Trangie Jockey Club Racetrack Restrictions		<p>ACTION: Trangie Jockey Club to update TTT on racetrack restrictions</p> <p>OUTCOME: Complete</p>
Advertisement of Trangie Pavilion as a reception venue		<p>Action: Council to investigate the possibility of advertising the Trangie Pavilion as a reception venue</p> <p>OUTCOME: Council advises that the primary purpose of the showground is for the leaseholders and user groups. Council will continue to provide information to the broader community where interest is requested.</p>
Power Outlet Upgrades		<p>ACTION: User groups to meet and report back to Council.</p> <p>OUTCOME: Not yet received</p>
Macquarie Picnic Races Beautification Application		<p>ACTION: Macquarie Picnic Races will create the scope, obtain quotes for potential showground entry beautification, and apply for funding to Crown Lands.</p> <p>Outcome: Complete</p>
Rubbish Removal		<p>ACTION: Council to investigate who is responsible for rubbish removal after a user group event & report via email.</p> <p>OUTCOME: Email notification sent 21/07/2023 that user groups are responsible for all rubbish removal after their event.</p>
Bench Seating		<p>ACTION: Bench seating on the western side of the pavilion is to be inspected by Council.</p> <p>OUTCOME: Inspection complete</p>

RECOMMENDATION

That the information be noted.

**REPORT TO TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD
AT TRANGIE SHOWGROUND THURSDAY, 29 FEBRUARY 2024**

2. WORK HEALTH AND SAFETY ISSUES

Have any other Work Health and Safety Issues arisen for further consideration?

Nil

RECOMMENDATION

That the information be noted.

3. BOOKINGS

Since the last meeting in July 2023, there have been Ten (**10**) functions at the Trangie Showground. There are Seven (**7**) forward bookings for the next six months up to July 2024

Name	Event Date
Picnic Races	29 July 2023
Trangie Truck & Tractor Show	13-19 Aug 2023
Pony Club	27 August 2023
Private Function	9 September 2023
Pony Club	17 September 2023
Private Function	21 September 2023
Private Function	23 September 2023
Pony Club	15 October 2023
Pony Club	19 November 2023
Private Function	24 February 2024
Pony Club	17 March 2024
Private Function	23 March 2024
Pony Club	21 April 2024
Pony Club	19 May 2024
Team Penning	25-26 May 2024
Pony Club	16 June 2024
Team Penning	20/21 July 2024

RECOMMENDATION

That the information be noted.

4. FINANCIAL REPORT

The Trangie Showground and Racecourse Advisory Committee Financial Report is reflected in **Attachment No. 1**.

RECOMMENDATION

That the Financial Report as presented be adopted.

**REPORT TO TRANGIE SHOWGROUND AND RACECOURSE ADVISORY COMMITTEE MEETING TO BE HELD
AT TRANGIE SHOWGROUND THURSDAY, 29 FEBRUARY 2024**

5. **Directors Report**

Welcome to a new year at the Trangie Showground. There are many upcoming events, and we wish all involved the best in delivering these. Please submit a CRM online via the Council website or email Council at mail@narromine.nsw.gov.au if you have any issues at the showground so they can be discussed ASAP.

RECOMMENDATION

That the information be noted.

6. **Next Meeting**

The next Trangie Showground and Advisory Committee meeting will be held on Thursday, 25 July 2024, at 3 pm at the Trangie Showground

RECOMMENDATION

That the information be noted.

Phil Johnston

Director, Community and Economic Development

2023-2024		INCOME				USER CHARGES						
			FEES			CONTRIBUTIONS						
			Privt	Other		Tge	Macq	Nme	Sundr	Asset Sale	Int	Total
DATE	DETAILS	REC	Func	Fac	Stables	Turf	Picnic	Shire		Proceeds		Income
						Club	Race					
19/07/2023					200.91							200.91
16/08/2023				370								370.00
31/08/2023					200.91							200.91
06/09/2023				370								370.00
12/09/2023				370								370.00
22/09/2023				370								370.00
30/09/2023					200.91							200.91
04/10/2023				116.36								116.36
31/10/2023					200.91							200.91
13/11/2023				-116.36								- 116.36
22/11/2023				885.45								885.45
30/11/2023					200.91							200.91
31/12/2023					200.91							200.91
08/01/2024				263.64								263.64
08/01/2024				664.55								664.55
19/01/2024				370								370.00
31/01/2024					200.91							200.91
	TOTAL		-	3,663.64	1,406.37	-	-	-	-	-	-	5,070.01

TRANGIE RACECOURSE ADVISORY COMMITTEE																	
2023-2024																	
Expenditure											REPAIRS & MAINT						
DATE	FOR	CHQ	Elect	Insur	Bank Fees	Clean	Rates & Water	Wages & Security	Interest Loan Dept Lands - Amenities Block	Sundry	Grds	Plant	Bldgs	Turf	Race track	Toilets	TOTAL
07/07/2023	Narromine Shire Council - AP						294										294.00
12/07/2023	Narromine Shire Council Wages & Plant							6.18									6.18
12/07/2023	Narromine Shire Council Wages & Plant							140.41									140.41
27/07/2023	Narromine Shire Council Wages & Plant							3.54									3.54
27/07/2023	Narromine Shire Council Wages & Plant							112.95									112.95
27/07/2023	Narromine Shire Council Wages & Plant							225.91									225.91
28/07/2023	Narromine Shire Council Wages & Plant							1.76									1.76
28/07/2023	Narromine Shire Council Wages & Plant							40.12									40.12
28/07/2023	Narromine Shire Council Wages & Plant							75.3									75.30
28/07/2023											817						817.00
30/07/2023											700						700.00
31/07/2023											337						337.00
31/07/2023											933.64						933.64
31/07/2023											211.59						211.59
04/08/2023			364.79														364.79
07/08/2023	Narromine Shire Council Wages & Plant							114.69									114.69
07/08/2023	Narromine Shire Council Wages & Plant							129.4									129.40
08/08/2023	Narromine Shire Council Wages & Plant							76.47									76.47
08/08/2023	Narromine Shire Council Wages & Plant							86.27									86.27
09/08/2023	Narromine Shire Council Wages & Plant							38.23									38.23
09/08/2023	Narromine Shire Council Wages & Plant							43.14									43.14
09/08/2023	Narromine Shire Council Wages & Plant							168.63									168.63
10/08/2023	Narromine Shire Council Wages & Plant							95.58									95.58
10/08/2023	Narromine Shire Council Wages & Plant							107.83									107.83
10/08/2023	Narromine Shire Council Wages & Plant							168.63									168.63
17/08/2023	Narromine Shire Council Wages & Plant							11.49									11.49
17/08/2023	Narromine Shire Council Wages & Plant							80.23									80.23
18/08/2023																	2,700.00
23/08/2023	Narromine Shire Council Wages & Plant							76.47									76.47
23/08/2023	Narromine Shire Council Wages & Plant							86.27									86.27
24/08/2023	Narromine Shire Council Wages & Plant							57.34									57.34
24/08/2023	Narromine Shire Council Wages & Plant							64.7									64.70
26/08/2023																	0.00
28/08/2023	Narromine Shire Council Wages & Plant							38.23									38.23
28/08/2023	Narromine Shire Council Wages & Plant							43.14									43.14
28/08/2023																	384.72
04/09/2023			284.88														284.88
06/09/2023	Narromine Shire Council Wages & Plant							5.3									5.30
06/09/2023	Narromine Shire Council Wages & Plant							120.35									120.35
08/09/2023	Narromine Shire Council - AP						171.95										171.95
23/09/2023																	0.00
25/09/2023																	718.80
30/09/2023																	962.73
04/10/2023	Shell Energy (Electricity Acco							250.36									250.36
02/11/2023	Shell Energy (Electricity Acco							148.29									148.29
01/12/2023	Shell Energy (Electricity Acco							153.3									153.30
04/01/2024	Shell Energy (Electricity Acco							131.39									131.39
			6,099.26	0.00	0.00	0.00	465.95	2,218.56	0.00	0.00	2,999.23	0.00	0.00	0.00	0.00	0.00	11,783.00

**TRANGIE SHOWGROUND RACECOURSE ADVISORY
COMMITTEE
Bank Reconciliation
2/02/2024**

Balance of Bank Account as at 30/06/2023	\$ 24,227.03
Add Receipts	\$ 5,070.01
Less Payments	<u>\$ 11,783.00</u>

Balance of Working Funds 02/02/2024 **\$ 17,514.04**

Bonds Held \$ 7,769.50

Sub Total \$ 25,283.54

Reconciled Balance \$ 25,283.54

Check: \$ -

Balance Sheet Check:

Reconciled Bank Balance 30/06/2023	\$ 24,227.03
Profit Year to Date	-\$ 6,712.99
Security Bonds Held	<u>\$ 7,769.50</u>

Reconciled Bank Balance 02/02/2024 **\$ 25,283.54**

Reconciled Balance \$ 25,283.54

Check: \$ -

TRANGIE SHOWGROUND RACECOURSE ADVISORY COMMITTEE

Statement of Income & Expenditure Period Ending 02/02/2024

INCOME

Contributions		
Narromine Shire	-	
Macquarie Picnic Race Club	-	
Trangie Jockey Club	-	
Sundry	-	
	-	-
Fees		
Private functions	-	
Other Facilities	3,663.64	
Stables	1,406.37	
	5,070.01	5,070.01
Interest		
	-	
	-	-
TOTAL INCOME		5,070.01

EXPENDITURE

Bank Fees		-
Cleaning		-
Electricity		6,099.26
Insurance		-
Repairs & Maintenance		
Buildings	-	
Grounds	2,999.23	
Plant	-	
Turf	-	
Racetrack	-	
Toilets	-	
		2,999.23
Rates & Water		465.95
Interest Loan Dept of Lands - Amentities Block		-
Wages & Security		2,218.56
Sundry		-
		11,783.00
TOTAL EXPENDITURE		11,783.00
PROFIT/(LOSS) YEAR TO DATE		- 6,712.99